

RECOMMENDATIONS FOR AN OPTICAL SCAN BALLOT
PRECINCT COUNT SYSTEM:

Poll Judges or Election Supervisors

- 1) Refuse no one, who remotely may be a legitimate voter, the right to vote. Do not turn voters away if the precinct counter scanner fails. Use the emergency ballot box compartments that can be used in the event of a scanner failure. For those voters who do not appear on the voter registration list provide them with a provisional ballot so that they may vote on Election Day.
- 2) Allow voters with language, literacy, or visual impairments not addressed by Multilanguage or tactile ballot formats to select who may assist them in voting.
- 3) At your poll location, document the number of unmarked ballots, ballot markers, and precinct tabulating machines, including the serial number, make and model information provided to your polling location.
- 4) Know who is working at your polling location.
- 5) Make sure that poll observers and workers are present with you to verify that all voting supplies' physical tamper detection measures have not been disturbed. Immediately report any problems.
- 6) At the least 3 hours of training for each poll worker.
- 7) Make sure the voting stations have sufficient space to provide individual privacy to voters.
- 8) Have a camera with you on Election Day, to document any irregularities you may detect, do not take photos of voters.
- 9) At the end of the day record the number of used ballots, unused ballots, and spoiled ballots and equipment including make, model and serial number you are returning.